Georgia State University Policy

5.30.26 Printing Services (1-00-20.21)

Policy Summary

Printing services that are $24,999.00 or greater are subject to competitive bidding and/or use of a valid Statewide contract. Printing services less than $24,999.00 may be purchased from the University print shop or from an outside vendor. All print jobs must have artwork that is ready for presentation to a vendor on disk. Artwork may be obtained, for a charge, from University Relations or an outside design firm. Print vendors may not design a print job and then provide the printing. Both services must be kept separate.

Full Policy Text

For information on this policy, please see: http://tools.finance.gsu.edu/

Administration of Policy

Mandating Authority:
O.C.G.A. 50-5-69

Responsible Office(s):
Business Services, 901 One Park Place, 3-3150

Responsible Executive(s):

Policy History

Approving Body: Unknown

Additional Information

Additional Helpful Resources