Georgia State University Policy

5.20.04 Encumbrances (23-20-13.1)

Policy Summary

Purchases made on Purchase Requests, State Purchase Orders, as well as other purchases, leases, and rentals of materials or supplies made on Field Purchase Orders will be encumbered against the accounts of the budgetary units requisitioning the materials, goods, or services.

Full Policy Text

For information on this policy, please see: http://www.usg.edu/business_procedures_manual/

Administration of Policy

Mandating Authority:
Board of Regents Business Procedures Manual

Responsible Office(s):
Office of Disbursements, 400A Sparks Hall, 3-3040

Responsible Executive(s):

Policy History

Approving Body: Board of Regents

Additional Information

Additional Helpful Resources