Policy Summary

Regular, full-time and part-time benefits-eligible employees accrue a number of hours of annual/vacation time per month, depending upon their time in service and status. All unused, accrued vacation/annual leave, not to exceed 45 days (360 hours), shall be paid to an employee upon his/her termination from employment.

Full Policy Text

For information on this policy, please see: http://www.usg.edu/hr/manual

Administration of Policy

Mandating Authority:
Board of Regents Policy Manual

Responsible Office(s):
Human Resources, 3rd floor One Park Place, 3-3308

Responsible Executive(s):

Policy History

Approving Body: Board of Regents

Additional Information

Additional Helpful Resources