Georgia State University Policy

6.30.07 Performance Appraisal

Policy Summary

All classified employees shall be evaluated in a systematic manner at specified time intervals by the supervisor or immediate department head, but in no case less than once each year. The following elements shall be involved: adjustment, capability, productivity, efficiency, and potential for departmental and institutional development.

Full Policy Text

For information on this policy, please see: [http://www.usg.edu/policymanual/](http://www.usg.edu/policymanual/)

Administration of Policy

Mandating Authority:
Board of Regents Human Resources Administrative Practices Manual

Responsible Office(s):
Human Resources, 3rd floor One Park Place, 3-3308

Responsible Executive(s):

Policy History

Approving Body: Board of Regents

Rationale or Purpose

To establish a system for assessing and improving the work performance of employees and to provide guidelines for the administration of this system while also affording the appropriate level of flexibility needed at the institutional level.

Additional Information

Additional Helpful Resources